

Hartlepool Headland Parish Council

Meeting to be held on Monday, 28th October 2024.

To all members of the Headland Parish Council:

You are hereby summoned to attend the next meeting of the Headland Parish Council which will be held on Monday, 28th October 2024 at 6.45 pm in the **Croft Room, Borough Buildings.**

Agenda

- 1. Apologies:**
- 2. Declaration of Interest:**
 - 2.1** To declare any personal interests in items on the agenda and their nature
 - 2.2** (Councillors with prejudicial interests must leave the room for the relevant items).
- 3. Minutes:** To accept the minutes of the meeting held on Monday, 30th September 2024.
- 4. Matters Arising:**
 - 4.1** Update from Sarah Scarr following her attendance at meeting (email).
- 5. Finance Report:** Report circulated for 2024-25.
- 6. Clerk's Report:**
 - 6.1** Interim Audit
 - 6.2** Conclusion of 2023-24 Audit
 - 6.3** Costings for NALC and CDALC Membership
 - 6.4** Budget Preparation
- 7. Policies for approval:**
 - 7.1** Complaints Policy
 - 7.2** Health & Safety Policy
 - 7.3** Co-option Policy
- 8. Feedback from Council Meetings:**
- 9. HBC Committee Meetings (M. Jorgeson/M.Ellett)**
- 10. Planning Applications:**
 - H/2024/0302 – 21 Gladstone Street, Hartlepool, TS24 0PE – Tree works (no objections received from members)
 - H/2024/0242 – 32 Town Wall, Hartlepool, TS24 0JQ – Replacement of existing single glazed timber casement windows (no objections from members)
 - H/2024/0248 – Heugh Gun Battery, Moor Terrace, Hartlepool, TS24 OPS – Remove existing 1300mm metal railing boundary treatment and replace with new 1500mm metal railing.

- H/2024/0274 – 21 Northgate, Hartlepool, TS24 0JT – Change of use of ground floor former beauty salon into 1no. bed flat (C3 use class)
- H/2024/-245 – 27 Middlegate, Hartlepool, TS24 0JD – Erection of single storey rear extension
- H/2024/0246 – 27 Middlegate, Hartlepool, TS24 0JD – Listed Building Consent for the erection of single storey rear extension.

11. Correspondence: Email from Denise McGuckin re street names.

12. Councillor Items for future agenda:

13. Ward Councillor update (Ward Councillor Nelson to give an update on his meeting with CEO from Sports Section from PFC Trust):

14. Public Questions: at Chair's discretion.

15. Date of next meeting: to confirm the date of the next meeting which is scheduled for Monday, 25th November 2024 at 6.45pm in the Croft Room, Borough Buildings.

EXCLUSION OF THE PUBLIC: The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations for contracts; and legal proceedings preparation or advice.

16. Clerk questions for Committee.