

# **Hartlepool Headland Parish Council**

**Meeting to be held on Monday, 25<sup>th</sup> November 2024.**

**To all members of the Headland Parish Council:**

You are hereby summoned to attend the next meeting of the Headland Parish Council which will be held on Monday, 25<sup>th</sup> November 2024 at 6.45 pm in the **Croft Room, Borough Buildings.**

## **Agenda**

- 1. Appointment of Chair**
- 2. Apologies:**
- 3. Declaration of Interest:**
  - 3.1** To declare any personal interests in items on the agenda and their nature
  - 3.2** (Councillors with prejudicial interests must leave the room for the relevant items).
- 4. Minutes:** To accept the minutes of the meeting held on Monday, 28<sup>th</sup> October 2024.
- 5. Matters Arising:**
  - 4.1** Headland Conservation Area Report
- 6. Finance Report:** Report circulated for 2024-25.
- 7. Clerk's Report:**
  - 7.1** Update on gov.uk domain and email address
  - 7.2** Invoice for approval: Auditor
- 8. Auditor's Interim Audit Report**
- 9. Budget and Precept**
- 10. Research on Christmas Tree (Seagrove Nurseries)**
- 11. Feedback from Council Meetings:**
- 12. HBC Committee Meetings (M.Ellett)**
- 13. Planning Applications:**
  - H/2024/0325 – 4 Radcliffe Terrace, Hartlepool, TS24 0QA – Replacement of existing upvc windows with timber sliding sash windows to front, installation of rooflights to front and rear, re-rendering to all elevations, installation of new bi-folding doors to ground rear elevation. (no objections received).

- 14. Correspondence:**
  - Dog fouling on promenade (Councillor Hay)
  - Email regarding Headland Fish Quay
- 15. Councillor Items for future agenda:**
- 16. Ward Councillor update:**
- 17. Public Questions:** at Chair's discretion.
- 18. Date of next meeting:** to confirm the date of the next meeting which is scheduled for Monday, 27<sup>th</sup> January 2025 at 6.45pm in the Croft Room, Borough Buildings.

**EXCLUSION OF THE PUBLIC:** The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations for contracts; and legal proceedings preparation or advice.

- 19. Clerk contract and appraisal.**