

# **Hartlepool Headland Parish Council**

**Meeting to be held on Monday, 27<sup>th</sup> January 2025.**

**To all members of the Headland Parish Council:**

You are hereby summoned to attend the next meeting of the Headland Parish Council which will be held on Monday, 27<sup>th</sup> January 2025 at 6.45 pm in the **Croft Room, Borough Buildings.**

## **Agenda**

- 1. Apologies:**
- 2. Declaration of Interest:**
  - 2.1** To declare any personal interests in items on the agenda and their nature
  - 2.2** (Councillors with prejudicial interests must leave the room for the relevant items).
- 3. Appointment of Vice Chair**
- 4. Minutes:** To accept the minutes of the meeting held on Monday, 25<sup>th</sup> November 2024 and minutes of Extraordinary Meeting held on Monday, 6<sup>th</sup> January 2025.
- 5. Matters Arising:**
  - 4.1** Update on gov.uk email
- 6. Approval of amended Budget 2025-26**
- 7. Finance Report:** Report circulated for 2024-25.
- 8. Clerk's Report:**
  - 8.1** Approval of dates for 2025-26 meetings
- 9. Policies for approval:**
  - Code of Conduct
  - Standing Orders
- 10. Feedback from Council Meetings:**
- 11. Planning Applications:**
  - H/2024/0301 – Former Headland Gate, Northgate, Hartlepool, TS24 0LY – Advertisement Consent for the installation of 2no. internally illuminated fascia signs and 1no. internally illuminated projecting sign to retail unit (as approved under H/2022/0027)
  - H/2024/0392 – St Helens Lodge, Regent Street, Hartlepool, TS24 0QN – Change of materials to roof from natural slate to fibre cement slate (retrospective)

- 12. Correspondence:**
  - Response following letter to Bishop of Durham re handrails on St. Hilda's Church
- 13. Councillor Items for future agenda:**
- 14. Ward Councillor update:**
- 15. Public Questions:** at Chair's discretion.
- 16. Date of next meeting:** to confirm the date of the next meeting which is scheduled for Monday, 24<sup>th</sup> February 2025 at 6.45pm in the Croft Room, Borough Buildings.

**EXCLUSION OF THE PUBLIC:** The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations for contracts; and legal proceedings preparation or advice.

- 17. Clerk's Appraisal**