

# **Hartlepool Headland Parish Council**

**Meeting to be held on Monday, 24<sup>th</sup> February 2025.**

**To all members of the Headland Parish Council:**

You are hereby summoned to attend the next meeting of the Headland Parish Council which will be held on Monday, 24<sup>th</sup> February 2025 at 6.45 pm in the **Croft Room, Borough Buildings.**

M. Ellett  
Clerk to the Council

## **Agenda**

- 1. Apologies**
- 2. Declaration of Interest:**
  - 2.1** To declare any personal interests in items on the agenda and their nature
  - 2.2** (Councillors with prejudicial interests must leave the room for the relevant items).
- 3. Appointment of Vice Chair**
- 4. Minutes:** To accept the minutes of the meeting held on Monday, 27<sup>th</sup> January 2025.
- 5. Matters Arising:**
  - 5.1** Update on St. Hilda's Church
- 6. Holidays at the Headland Campaign (Helen Towes – Economic Growth Officer (Tourism) – HBC)**
- 7. Finance Report:** Report circulated for 2024-25.
- 8. Clerk's Report:**
  - 8.1** Invoice for approval/payment
  - 8.2** End of Year Preparation
  - 8.3** Noticeboards
  - 8.4** Flagpole outside Parish Council office
  - 8.5** Festoon lighting
- 9. Annual Audit Plan**
- 10. Feedback from Council Meetings**
- 11. Planning Applications:**
  - H/2024/0328 – 30 Town Wall, Hartlepool, TS24 0JQ – Installation of railings to front of property (retrospective) – no objections received.

M. Ellett 19.2.25

12. **Correspondence:** None received.
13. **Progress regarding future events**
14. **Councillor Items for future agenda**
15. **Ward Councillor update**
16. **Public Questions:** at Chair's discretion.
17. **Date of next meeting:** to confirm the date of the next meeting, which is scheduled for Monday, 31<sup>st</sup> March 2025 at 6.45pm in the Croft Room, Borough Buildings.

EXCLUSION OF THE PUBLIC: The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations for contracts; and legal proceedings preparation or advice.