

Headland Parish Council
Minutes from Meeting held on Monday, 28th April 2025

IN ATTENDANCE

Chair: S. Gaiety

Councillors: A. Hay, A. Muller-Nicholson, S. Lee, A. Turner, P. Andrews.

Clerk to the Council: M. Ellett

1. To accept Apologies for Absence:

Apologies received and accepted from Councillors' M. Wright, H. White, M. Jorgeson & S. Moore. Clerk reminded members that apologies for absence should be submitted as early as possible **prior** to the meeting (unless in exceptional circumstances).

2. Declaration of Interest:

No declaration of interests were received.

3. To approve the Minutes of the Meeting held on 31st March 2025

A copy of the Minutes had been forwarded with the agenda.

The above minutes were confirmed and approved as a true record.

4. Matters Arising:

4.1 Headland Parish Council Logo

The modernised logo was circulated for discussion. Councillor Andrews said it was only Headland Parish Council, the History Group and Carnival Committee that had permission to use the Parish Council crest. The modernised version of the logo would only be used for digital purposes due to the Parish Crest only being a photo and not an image. The parish crest would continue to be used for the poppy wreaths and Regent Gardens etc. Members were happy with both versions, however, it would depend what it was going on as to which one was being used (an example being; the one with the blue lettering would not go well with a blue background such as Facebook).

5. Finance:

5.1 To accept Finance Report for 2024-25

The final Finance Report for 2024-25 forwarded with the agenda was accepted by members. This would be used for preparation of the 2024-25 AGAR return.

5.2 Confirmation of VAT amount to be reclaimed for 2024-25

Amount to be reclaimed is £944.39.

5.3 Finance Report for 2025-26

An updated report forwarded with the agenda was accepted by members. Clerk noted that the Precept had been received.

5.4 Review of Assess Register

Asset register forwarded with the agenda had been updated and was accepted by members. Councillor Lee thought the flagpole at the Parish Council office was HBC's responsibility but Clerk confirmed that, according to the asset register (set up before she was employed), was purchased by the Parish Council.

6. Clerk's Report:

Preparations were underway for the internal and external audits.

7. Feedback from Members' attendance at Meetings on behalf of the Council:

Councillor Gaiety had attended the Parish Liaison Meeting. Two items of particular interest were that the Police were putting speed cameras in areas where there had been accidents, for example, Hart and Dalton Piercy.

The other was £10m had been allocated to a community fund so it would be worthwhile looking to see what can apply for.

8. Community Event:

Councillor Gaiety noted that £3,000 had been allocated in the 2025-26 budget for community events. Discussion ensued around events that had been highlighted at previous meetings, for example the Kite Festival and Holidays on the Headland. These are possible events that could be supported. Clerk to email Helen Toves for feedback on the Holidays on the Headland campaign. Councillor Turner mentioned Dig Ventures that arrange community activities for young people through the church. Councillors to research events and report back at a future meeting on possible events that the Parish Council could support.

9. Project on Adult Literacy – Stories from Grandparents (Councillor Wright):

Due to apologies again from Councillor Wright, item to now be removed from agenda.

10. Planning Applications

- H/2025/0056 – St. Bega's RC Primary School, Thorpe Street, Hartlepool, TS24 0DX – Erection of new security fencing and relocation of existing car parking area to front of school. The deadline for any objections to be emailed to Clerk by Wednesday, 30th April.

11. Correspondence

11.1 An email had been received from a previous councillor on behalf of the doctor's surgery. To ease traffic congestion around the surgery, they were enquiring about purchasing the land at the bottom of St. Mary's Church. Clerk had obtained contact details for the Catholic Diocese and would email the details to the person of the original enquiry.

12. Ward Councillor Update:

Councillor Nelson apologised for his absence at meetings. He had had a few health issues and had just returned to work.

Councillor Dodds gave an update on a number of issues as follows:

- *Redevelopment of St. Helen's School* – A flyer was being sent out on Friday, 2nd May from the developers encouraging members of the public to attend a drop-in session on Thursday, 8th May. Councillors invited to attend. Councillor Gaiety and Clerk attending a Teams Meeting with the developers and would email details to members following the meeting.
- *Northgate Shops* – there had not been an update for a while, issues with electricians and whether responsibility was Thirteen or Hartlepool Borough Council. Hopefully get an update soon.

- *Admiral Court* – A letter had been issued to owners and they had 4 months to respond to the letter. It may be demolished by the end of the summer.
- *West View Lodge* -The old site, next to Rugby Club, was in the process of being demolished.
- *Horse box on Manor Street* – a number of complaints had been received but nothing could be done due to it being road legal.
- *Sea defences* – work continues. The question was asked as to whether the area around the paddling pool that had been damaged during the works would be repaired ready for the summer. Councillor Dodds to enquire about this.
- *Circus* - a number of complaints had been received. Discussion ensued regarding this and the main concern being that there was no consultation around this. Councillor Dodds agreed to have conversations with Licensing to ensure that this does not happen again.
- *Cycling route* – Final consultation had just closed on the cycling route from the waterfront to the Headland. Discussion ensued regarding cars being parked on the cycle route around the garage opposite Northgate Shops. It was noted that this was not a formal cycle bath but an advisory route for cycles to use. Councillor Dodds agreed to try and speak to garage owner about alternative areas for cars to be parked.

Ward Councillors were thanked for their attendance and the update.

13. Councillors Items for future agenda

No items to note.

14. Public Questions:

6 members of the public were in attendance.

A question was asked as to whether flowers were being put in the plant boxes on Middlegate Shops. Clerk noted that money had been allocated in the budget for them.

Councillor Turner said the Clerk should be thanked for all her hard work in preparing for the audits on behalf of the Parish Council.

15. Date of next meetings: was confirmed as Monday, 19th May 2025. The *Annual Parish Meeting* will start at 6.45pm followed by the *Annual Meeting of Headland Parish Council* to be held in the Croft Room, Borough Buildings.

The meeting adjourned at 7.40pm.

CERTIFIED AS A TRUE RECORD

Chair:

Date: