



Hartlepool Headland
◆ Parish Council ◆

Clerk to the Council: Mrs M. Ellett

Borough Buildings, Middlegate
Hartlepool, TS24 0JD

24th September 2025

Dear Member

NOTICE IS HEREBY GIVEN OF THE NEXT MEETING OF HEADLAND PARISH COUNCIL, to be held in the Croft Room, BOROUGH BUILDING, MIDDLEGATE, HARTLEPOOL on Monday, 29th September 2025 at 6.45pm.

M. Ellett
Clerk to the Council

AGENDA

1. **To accept Apologies for Absence**
2. **Declarations of Interest on items on the agenda**
3. **To approve Minutes of the Meeting held on 28th July 2025** enclosed
4. **Matters Arising:**
 - Police Update
5. **Clerk's Report**
 - Change of Accountant for payroll administration
 - Annual audit
6. **Financial:**
 - Finance Report 2025-26 enclosed
 - Savings Account update enclosed
 - Bank Mandate update
7. **Members Reports of Attendance at Meetings/Events on behalf of the Council**
8. **Planning Applications:**
 - H/2025/0194 – Old Friarage Field, Moor Terrace, Hartlepool – Erection of fence/gate along the west boundary



Hartlepool Headland
◆ **Parish Council** ◆

Clerk to the Council: Mrs M. Ellett

Borough Buildings, Middlegate
Hartlepool, TS24 OJD

- H/2025/0245 – Old Friarage Field, Moor Terrace, Hartlepool – Listed building consent for the erection of fence/gate along the west boundary
- H/2024/0181 – St. Helen’s Primary School – Amended plans
- H/2023/0398 – 59 Northgate, Hartlepool, TS24 OJX – Retrospective application for change of use of the ground floor unit to shop use and creation of a two-bedroom residential flat at first floor level, together with the erection of a single-storey rear extension, installation of new rear windows, replacement of front windows, application of render to front and rear. Change of use of land and erection of enclosure to the rear to create yard area to be used in association with 59 Northgate.

9. Co-option of Councillors

10. Correspondence – Email re Borough Hall

11. Ward Councillor Update

12. Councillor Items for future agenda

13. Public Participation

14. Date & Time of next meeting

27th October 2025

EXCLUSION OF THE PUBLIC: The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations for contracts; and legal proceedings preparation or advice.