



Hartlepool Headland
◆ Parish Council ◆

Clerk to the Council: Mrs M. Ellett

Borough Buildings, Middlegate
Hartlepool, TS24 OJD

22nd October 2025

Dear Member

NOTICE IS HEREBY GIVEN OF THE NEXT MEETING OF HEADLAND PARISH COUNCIL, to be held in the Croft Room, BOROUGH BUILDING, MIDDLEGATE, HARTLEPOOL on Monday, 27th October 2025 at 6.45pm.

M. Ellett
Clerk to the Council

AGENDA

1. **To accept Apologies for Absence**
2. **Declarations of Interest on items on the agenda**
3. **To approve Minutes of the Meeting held on 29th September 2025** enclosed
4. **Matters Arising:**
 - Borough Hall
5. **Budget for 2026-2027**
6. **Clerk's Report**
 - Attendance of a meeting of Parish Clerks – 15th October
 - 2026-2027 Precept
7. **Financial:**
 - Finance Report 2025-26 enclosed
8. **To receive, review and approve the following Policies**
 - Standing Orders enclosed
 - Complaints Procedure enclosed
 - Health & Safety Policy enclosed
 - Code of Conduct enclosed
 - Co-option Policy enclosed



9. **Members Reports of Attendance at Meetings/Events on behalf of the Council**
10. **Planning Applications:**
 - H/2025/0287 – 12 Hays Gardens, Hartlepool, TS24 0AJ – Erection of a single storey rear extension
 - H/2025/0320 – 6 Friar Terrace, Hartlepool, TS24 0PF – Erection of a single storey rear extension with mono pitched roof to incorporate new kitchen amenities
 - H/2025/0297 - 1 St. Hilda Crescent, Hartlepool, TS24 0JB – Erection of a flat-roof single storey rear extension with roof light, and replacement of front, side and rear doors to dwelling (demolition of existing pitched-roof single storey rear extension)
 - H/2025/0280 – 14 Albion Terrace, Hartlepool, TS24 0QL – Listed building consent for the partial removal of internal walls, removal of ceiling finishes and replacement of concrete floor to lower ground floor (retrospective)
11. **To receive written application for the office of Parish Councillor and to co-opt a candidate to fill an existing vacancy.**
12. **Correspondence**
 - Email from Denise McGuckin re update on Northgate Shops
 - Email from Sarah Scarr re resident representative on Conservation Area Advisory Committee
13. **Ward Councillor Update**
14. **Councillor Items for future agenda**
15. **Public Participation**
16. **Date & Time of next meeting** 24th November 2025

EXCLUSION OF THE PUBLIC: The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations for contracts; and legal proceedings preparation or advice.