

Headland Parish Council
Minutes from Meeting held on Monday, 26th January 2026

Present:

Chair: S. Gaiety

Councillors: M. Jorgeson, A. Jackson, A. Hay and C. Templeman

Clerk to the Council: M. Ellett

hp25-2692

To accept Apologies for Absence

Apologies for absence were received and accepted from Councillors Lee, White and Turner. Apologies were received following the meeting, due to a family emergency, from Councillor Muller-Nicholson. No apologies for absence were received from Councillor Andrews.

hp25-2693

Declarations of Interest on items on the agenda

None received.

hp25-2694

To approve Minutes of the Meeting held on 24th November 2025

The minutes of the Meeting held on 24th November 2025 had been forwarded with the agenda.

RESOLVED the above minutes were confirmed and approved as a true record.

hp25-2695

Matters Arising:

- *Letter to Wintertide* - A letter was sent to the Wintertide Festival CIC on behalf of the Parish Council, saying well done for all their hard work in making it a huge success.
- *Work on Docks* – Councillor Gaiety updated members in that the heavy traffic was due to a new ice machine being transported in. There were no plans for the docks to get busier or increase capacity.

hp25-2696

Draft Budget for 2026-27

The draft budget for 2026-27 was circulated to members prior to the meeting.

RESOLVED – The draft budget for 2026-27 was approved by members.

hp25-2697

Clerk's Report

- **Approval of dates for 2026-27 meetings**

The dates for 2026-27 meetings were circulated to members prior to the meeting.

RESOLVED – The dates were accepted by members. Clerk to forward to Hartlepool Borough Council.

- **Completion of ILCA qualification – FILCA qualification approval**

Clerk had gained the ILCA qualification and sought approval from members to study for the FILCA qualification.

RESOLVED – Request approved by members.

- **Councillor Vacancies**

Councillor vacancies will continue to be advertised.

- **Data Protection training for Parish & Town Councillors**

Clerk gave details of a Data Protection training course run by CDALC for a couple of members to attend

RESOLVED – Due to some members not being present, Clerk to email the details to all members.

- hp25-2698 **Financial**
- **Finance Report 2025-26**
An updated Finance Report for 2025-26 was circulated to members with the agenda.
RESOLVED - Finance Report accepted by members.
 - **Savings Account 2025-26**
An updated Savings Account Report for 2025-26 was circulated to members with the agenda.
RESOLVED – Savings Account Report accepted by members.
 - **Invoice for approval – HBC Christmas Tree**
Clerk gave details of the invoice to members. The cost had remained the same for a number of years.
RESOLVED – Invoice approved by members for payment.
- hp25-2699 **Members Reports of Attendance at Meetings/Events on behalf of the Council:**
Conservation Advisory Group - Councillor Jorgeson informed members that meetings were taking place and, although in early stages, people were dedicated and want to make a difference.
Folkfest – The Parish Council had been invited to attend but Councillor Gaiety was unable to attend. Councillor Templeman agreed to attend. Clerk to email the details.
Borough Hall – Councillor Gaiety continued to attend meetings. Unfortunately, there had been a burst pipe that had flooded Constables Bar so that was closed for the foreseeable future. A brief discussion ensued and Councillor Gaiety noted that there was every intention to get it back open and just as Hartlepool Borough Council move forward, something else happens. Conversations will continue.
RESOLVED the information was received and noted.
- hp25-26100 **Planning Applications**
No planning applications had been received.
- hp25-26101 **Future Projects**
Councillor Gaiety noted that two projects had been identified from previous meetings; Paddling Pool and Playground areas. It was suggested that Working Groups be set up (consisting of Councillors, members of the public and Hartlepool Borough Council) to start discussions on these projects.
RESOLVED – Clerk to email members for names to form a group(s) as a starting point to commence initial discussions with Hartlepool Borough Council on the remit for the Working Group(s).
- hp25-26102 **Correspondence**
- *Email from Lorraine Bennison re image on HBC webpage*
Councillors were asked if they would like an image next to their individual names on the HBC webpage.
RESOLVED – members present had no objection to this but due to some members not being present, Clerk to email all members for a decision.
 - *Email from Len Young re flower beds in Croft Gardens*
Clerk had forwarded an email to members prior to the meeting from Len Young regarding two flower beds in Croft Gardens. The flower beds were very high maintenance and difficult to maintain weed free due to lack of resources within

the Horticulture department and suggested a couple of options for the beds. Following a short discussion, members felt this was unacceptable and agreed to meet Len to discuss options. Along with the residents in attendance, members said Croft Gardens were used by the public for photographs for Proms and Weddings and it would be a shame to lose the flower beds.

RESOLVED – Clerk to reply to the email to say this was unacceptable by members and Councillors Gaiety and Jorgeson were happy to meet with Len to discuss possible options.

- *Email from Durham Diocesan Board of Finance re unification of the benefices/parishes Hartlepool Holy Trinity and Hartlepool St. Hilda*
Clerk had forwarded an email to members prior to the meeting.

RESOLVED – the information was received and noted by members.

hp25-26103 **Ward Councillor Update:**

Ward Councillor Nelson was in attendance. He had been absent due to health reasons and was now on a phased return. He had nothing to report and was resurrecting meetings with Councillor Dodds. Clerk asked that if Ward Councillors were unable to attend, if they could forward an update to the Clerk so that an update could be given at the meeting of any items of interest.

hp25-26104 **Councillors Items for future agenda**

None.

hp25-26105 **Public Questions:**

3 members of the public were in attendance.

State of promenade – A member of the public raised that the state of the promenade was becoming dangerous. Councillors Jorgeson and Gaiety to make enquiries and to report back to meeting.

St. Hilda's Church Lighting – At the Hartlepool Male Voice Choir Concert in St. Hilda's Church, a member of the audience fell exiting the church and was injured. On enquiring with the church, it was believed that the pathways were the responsibility of Hartlepool Borough Council and can the Parish Council reinforce this. The member of the public to email details to the Parish Council to pursue with Hartlepool Borough Council.

Parking on double yellow lines on Northgate – It was becoming dangerous. Again, the member of the public to email details to the Parish Council to pursue this with Hartlepool Borough Council.

hp25-26106 **Date of the next meeting** was confirmed as Monday, 23rd February 2026 at 6.45pm in the Croft Room, Borough Buildings.

EXCLUSION OF THE PUBLIC: The council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations of contracts; and legal proceedings preparation or advice.

The meeting adjourned at 8pm.

CERTIFIED AS A TRUE RECORD

Chair:

Date: