



Hartlepool Headland
◆ Parish Council ◆

Clerk to the Council: Mrs M. Ellett

Borough Buildings, Middlegate
Hartlepool, TS24 OJD

HARTLEPOOL HEADLAND PARISH COUNCIL

INVITES RESIDENTS AND MEMBERS OF THE PUBLIC TO THE Annual Parish Meeting to be held on Monday, 19th May 2025 at 6.45pm in the Croft Room, Borough Buildings

AGENDA

- 1. Apologies for Absence**
- 2. Welcome and introductions**
- 3. A Report from the Chair on the work of Hartlepool Headland Parish Council**
- 4. Questions**

Signed:

Councillor S. Gaiety, Chair



14th May 2025

THE ANNUAL MEETING OF HEADLAND PARISH COUNCIL will be held on **MONDAY, 19TH MAY 2025** IMMEDIATELY FOLLOWING THE ANNUAL PARISH MEETING WHICH IS DUE TO COMMENCE AT **6.45PM** in the **Croft Room, Borough Buildings.**

M. Ellett
Clerk to the Council

AGENDA:

1. ELECTION OF CHAIR OF THE COUNCIL
2. TO RECEIVE THE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE
3. ELECTION OF VICE-CHAIR
4. TO RECEIVE THE VICE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE
5. TO ACCEPT APOLOGIES FOR ABSENCE
6. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA
7. TO APPOINT MEMBERS TO SERVE ON THE PARISH COMMITTEES
8. TO CONFIRM MEMBERS' ATTENDANCE AT MEETINGS ON BEHALF OF THE PARISH COUNCIL
9. TO ELECT A PRESS REPRESENTATIVE
10. TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY, 28TH APRIL 2025 enclosed
11. TO APPOINT AN INTERNAL AUDITOR AND ACCEPT INTERNAL AUDIT REPORT FOR 2024/25.
12. APPROVAL OF THE ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2024/25



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13. PUBLIC QUESTIONS

14. DATE & TIME OF NEXT MEETING

Monday, 30th June