

**Headland Parish Council**  
**Minutes from Meeting held on Monday, 23<sup>rd</sup> February 2026**

- Present:** Chair: S. Gaiety  
Councillors: M. Jorgeson, A. Jackson, A. Hay, A. Muller-Nicholson, A. Turner, S. Lee and H. White.  
Clerk to the Council: M. Ellett
- hp25-26107 **To accept Apologies for Absence**  
Apologies for absence were received and accepted from Councillor Templeman.  
No apologies for absence were received from Councillor Andrews.
- hp25-26108 **Declarations of Interest on items on the agenda**  
None received.
- hp25-26109 **To approve Minutes of the Meeting held on 26<sup>th</sup> January 2026**  
The minutes of the Meeting held on 26<sup>th</sup> January 2026 had been forwarded with the agenda.  
**RESOLVED** the above minutes were confirmed and approved as a true record.
- hp25-26110 **Matters Arising:**
- *State of Promenade* – Ward Councillor Dodds said Councillor Nelson was in regular contact with officers about the state of the prom. There was a regular cleaning rota due to ongoing issues.  
In relation to the town wall, investigations were ongoing in relation to the recent storm damage. No further updates had been received. There was a huge hole in the town wall which was a health and safety concern. It was suggested even a barrier being put around it as it was not safe.  
**RESOLVED** – Councillor Jorgeson to raise this with Hartlepool Borough Council.
  - *Public Questions*
    - *St. Hilda's Church Lighting* – Clerk had emailed Hartlepool Borough Council and read out the response received. Councillor Turner noted that a light had been replaced on the porch of the church. It was suggested that a possible meeting be set up with Sarah Scarr and HBC Lighting regarding this and the railings due to conservation restrictions especially as the church will become busier due to the forthcoming amalgamation of Holy Trinity and St. Hilda's.
    - *Parking on double yellow lines* – Clerk had sent an email to Enforcement at Hartlepool Borough Council following an email from a resident. No response had been received.
- hp25-26111 **Clerk's Report**
- *Heugh Battery Museum – 2026 Season Preview Event*  
Due to members not being able to attend, Clerk had attended. Weather on the night was really bad but it was interesting to see the improvements that had been made. Clerk to advertise forthcoming events on behalf of the Heugh Battery Museum and if any members wished to visit, they should email the Clerk, to arrange with Heugh Battery Museum.
  - *Data Protection Training*  
No members had volunteered to attend.  
**RESOLVED** – Councillor Gaiety to attend.

- hp25-26112 **Financial**
- **Finance Report 2025-26**  
An updated Finance Report for 2025-26 was circulated to members with the agenda.  
**RESOLVED** - Finance Report accepted by members.
  - **Savings Account 2025-26**  
An updated Savings Account Report for 2025-26 was circulated to members with the agenda.  
**RESOLVED** – Savings Account Report accepted by members.
- hp25-26113 **Policies for approval**
- *Financial Regulations*  
Clerk noted that 2.6 required a member, other than a signatory, to approve the bank reconciliations.  
**RESOLVED** – Councillor Jackson volunteered and members approved.
  - *Data Protection Policy*  
**RESOLVED** – Policies reviewed and approved by members.
- hp25-26114 **Members Reports of Attendance at Meetings/Events on behalf of the Council:**  
*Folkfest Meeting*  
Councillor Templeman had emailed Clerk an update following her attendance at a Folkfest Meeting on 19<sup>th</sup> February. A summary was given of the progress made in the preparations for the Folkfest planned for the 4<sup>th</sup> October weekend. They wanted the Parish Council’s support and help to spread the word. Councillor Templeman will give a fuller account at next month’s meeting.  
**RESOLVED** the information was received and noted.
- hp25-26115 **Planning Applications**  
No planning applications had been received.
- hp25-26116 **Future Projects update**  
Councillor Gaiety noted that 2 projects had been identified; paddling pool and play area. It was intended that 3 or 4 councillors, HBC representative and members of the public form working groups to discuss the projects. Money had been put aside for the paddling pool and play area as part of Pride for Place but HBC were busy at the present time working on budgets.  
**RESOLVED** - The councillors identified for the Working Groups were:  
  - *Paddling Pool* - Councillors Gaiety, Lee and Turner
  - *Playground* – Councillors Jorgeson, Muller-Nicholson and Jackson.
Councillor Lee raised the issue of plants on Northgate Shops.  
**RESOLVED** - Members agreed for Councillor Lee to purchase plants from Dutch Garden Centre and Grove House Plants. Invoices to be emailed to Clerk for payment.  
Councillor Lee also gave details of a ‘Love our street’ competition by Pool Together; a community competition to nominate an area or street to win up to £500. The closing date was 28<sup>th</sup> February.  
**RESOLVED** – Clerk to put details on the Parish Council’s Facebook page and Glen Hughes from Pool Together to be invited to the next Parish Council meeting to update members on current initiatives on the Headland.

hp25-26117 **Correspondence**

None received.

*Update on Croft Garden Flower Beds* – Following the last meeting, Clerk and Councillor Gaiety had spoken to Len Young about members not agreeing with the options suggested and it was **resolved** that the flower beds in Croft Gardens would remain as they were.

hp25-26118 **Ward Councillor Update:**

Ward Councillor Dodds was in attendance.

Ward Councillor Dodds informed members that the circus would take place from 7<sup>th</sup> to 13<sup>th</sup> May. Councillor Dodds had asked for people's views following concerns raised last year and he said it proved very popular with the vast majority of people approving it so it will go ahead this year.

Concerns raised were around parking, access, litter and noise/anti-social behaviour and these points will be fed back to officers within Hartlepool Borough Council.

Discussion ensued about events being held on Town Moor and it being understood that only the Carnival was to be held on the Town Moor.

**RESOLVED** – Ward Councillor Dodds and Councillor Jorgeson to speak to Licensing Department within Hartlepool Borough Council regarding this.

hp25-26119 **Councillors Items for future agenda**

None.

hp25-26120 **Public Questions:**

8 members of the public were in attendance.

*Update on Borough Hall* – It was noted that discussions were taking place and progress was being made. Hartlepool Borough Council were looking at lots of options to get it back open as soon as possible.

**RESOLVED** - Once information was received, members would be updated.

*MP's Workshop* – a member of the public commented on the MP's Workshop. It was also noted that the Business Awards were held out of town in Sedgfield and that these events should be held within the town, if there was a suitable venue. This was something to be considered in future.

hp25-26121 **Date of the next meeting** was confirmed as Monday, 30<sup>th</sup> March 2026 at 6.45pm in the Croft Room, Borough Buildings.

**EXCLUSION OF THE PUBLIC:** The council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations of contracts; and legal proceedings preparation or advice.

The meeting adjourned at 7.45pm.

**CERTIFIED AS A TRUE RECORD**

**Chair:** .....

**Date:** .....