

Headland Parish Council
Minutes from Meeting held on Monday, 30th March 2026

- Present:** Chair: S. Lee
Councillors: P. Andrews, A. Hay, A. Jackson, A. Muller-Nicholson, C. Templeman and H. White.
Clerk to the Council: M. Ellett
- hp25-26122 **To accept Apologies for Absence**
Apologies for absence were received and accepted from Councillors Gaiety and Turner.
No apologies for absence were received from Councillor Jorgeson.
- hp25-26123 **Declarations of Interest on items on the agenda**
None received.
- hp25-26124 **To approve Minutes of the Meeting held on 23rd February 2026**
The minutes of the Meeting held on 23rd February 2026 had been forwarded with the agenda.
RESOLVED the above minutes were confirmed and approved as a true record.
- hp25-26125 **Matters Arising:**
- *State of Promenade/Town Wall* – Ward Councillor Nelson said they were still awaiting a timetable of the work to be completed.
RESOLVED – Ward Councillor Nelson to chase this up and inform Clerk.
 - *Events on Town Moor*
Ward Councillor Nelson reported that they had related the issues/concerns to the company who were organising the circus and they were still waiting for a response. There were mitigating circumstances to be taken into account.
Councillor Lee noted that it was the Parish Council’s understanding that only the carnival was allowed to take place on the town moor and if other events were being allowed on there, there should be some consultation and a procedure in place to allow that.
RESOLVED – Ward Councillor Nelson to make enquiries on this.
 - *St. Hilda’s Church Lighting* – No further updates on this but possibly members of the Church, Sarah Scarr and Rob Daley from Hartlepool Borough Council to move this forward due to conservation issues.
- hp25-26126 **Guest – Glen Hughes – Community & Resilience Officer within Hartlepool Borough Council**
Glen Hughes, Community & Resilience Officer within Hartlepool Borough Council was welcomed to the meeting. Glen had been in post for 2 months and outlined some of the projects of interest:
- *Pride in Place money (from central government)* - £20 million over the next 10 years to be spent in the community across the town.
 - *Connecting* – From Hart Village to Headland, trying to connect with groups, voluntary sector and resident groups to help iron out issues. He will take forward the issues identified between the Parish Council and Hartlepool Borough Council.

- *Pool Together* – was a newly formed group, covering the north, centre and south which involved the ‘Love the Garden’ campaign. The Headland won that campaign with £500 being awarded with the areas of Regent Street, Redheugh Gardens and a piece of grass known as ‘Jimmy’s Green’, to be enhanced with that money with a week of action commencing in the first week of May. Residents, voluntary sector, HCFE and students will work with PD Ports, JDR and himself facilitating that work.
- *Resilience* – a survey was carried out in the community as to, in the case of an emergency (i.e. a power cut), where would people prefer to go. Resilience packs were being created to include lights/torches which would be given out. Work ongoing regarding this.
- *Community impact fund* - £20,000 available to enhance shop fronts. Series of impact funds for local business communities to tap into.
- *Headland/Central/West View* – Communications, Security, Policing and Community Groups were issues raised by residents. Also looking at creative ways to bring empty shops back into use for crafts and to put events on.
- *Playgrounds and Parks* – were also being improved over the next 10 years.

Glen will continue to liaise with the Parish Council and was thanked for coming along to the meeting.

hp25-26127 **Clerk’s Report**

- *Feedback from Parish Clerk Meeting*
Main item was around the Elections. 3 Parish Councils having elections; Wynyard (Hartlepool), Elwick and Dalton. Headland and Greatham in 2027. Watching to see what happens but main point was around nomination forms. Clerk can collect nomination forms on behalf of members but members must make an appointment to return forms to Hartlepool Borough Council. Clerk to keep members updated.
- *Holidays at the Headland*
Clerk read an email from Helen Easby from Hartlepool Borough Council regarding the Holidays at the Headland taking place from Tuesday 7th April to Sunday, 12th April. Clerk did offer to advertise events on the Parish Council website but no information had been received.
RESOLVED – the information was received and noted.

hp25-26128 **Financial**

- **Finance Report 2025-26**
An updated Finance Report for 2025-26 was circulated to members with the agenda.
RESOLVED - Finance Report accepted by members.
- **Savings Account 2025-26**
An updated Savings Account Report for 2025-26 was circulated to members with the agenda.
RESOLVED – Savings Account Report accepted by members.
- **Updated Budget 2026-27**
An updated Budget for 2026-27 was circulated to members with the agenda showing an amendment to Section 137 donations. A form was being devised for S137 applications.

RESOLVED – Updated budget accepted by members and to be uploaded to website.

- **Update of Asset Register**

An updated Asset Register was circulated to members with the agenda.

RESOLVED – Asset Register approved by members.

- **Renewal of BT Contract**

Clerk updated members on the renewal of the BT Contract.

RESOLVED – Renewal of BT contract approved by members.

hp25-26129 **To receive, review and approve the following policy:**

- *Financial and General Risk Assessment*

Clerk informed members of updates to the policy.

RESOLVED – Policy reviewed and approved by members.

hp25-26130 **Members Reports of Attendance at Meetings/Events on behalf of the Council:**

Folkfest Meeting

Councillor Templeman updated members following her attendance at this meeting. Bands were signing up to perform and upcoming discussions were around camping facilities to help with numbers. Some of the events will be paid events.

RESOLVED - the information was received and noted.

hp25-26131 **Planning Applications**

No planning applications had been received.

hp25-26132 **To receive written application for the office of Parish Councillor and to co-opt to fill an existing vacancy**

The application had been forwarded to members prior to the meeting. The candidate reiterated that he would like to help make the Headland a better place for residents, businesses and visitors. Members of the public and the candidate were asked to leave the meeting for a short discussion from members.

RESOLVED – It was a unanimous decision from members that the candidate be co-opted to the Parish Council. On completion of the necessary paperwork, he will join at the next meeting and was welcomed to Headland Parish Council.

hp25-26133 **Future Projects update**

No updates.

hp25-26134 **Correspondence**

- *State of Paddling Pool area*

Clerk had received numerous emails regarding the state of the paddling pool area. Ward Councillor Nelson said Ward Councillor Dodds was in contact with PD Ports. It was understood that there was still work to complete around the breakwater itself and then they would address the paddling pool area.

RESOLVED – Ward Councillor Nelson to establish a date from PD Ports and inform Clerk.

hp25-26135 **Ward Councillor Update:**

Ward Councillor Dodds noted that Ward Councillor Moore was stepping down after serving the Headland and Harbour Ward.

RESOLVED – Members agreed for the Clerk to send a letter to Ward Councillor Moore to thank him for his service to the Headland Community and to wish him the best of luck for the future.

hp25-26136 **Councillors Items for future agenda**

- *Plants* – Councillor Lee had filled the boxes on Northgate and asked if there were any other areas where the remaining plants could go. Councillor Muller-Nicholson suggested Beaconsfield Square.
- *No.7 bus route* – Councillor Jackson had been approached by a member of the public regarding the No.7 bus not going to the bus/train station and the possibility of exploring this with Stagecoach.
- *Update on Regent Square Gardens*

hp25-26137 **Public Questions:**

6 members of the public were in attendance.

Bus routes – as raised above, a member of the public reiterated about improving connectivity to the Headland with bus routes due to the cycle route being no longer planned for the Headland. This to be explored with Stagecoach.

hp25-26138 **Date of the next meeting** was confirmed as Monday, 27th April 2026 at 6.45pm in the Croft Room, Borough Buildings.

EXCLUSION OF THE PUBLIC: The council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations of contracts; and legal proceedings preparation or advice.

The meeting adjourned at 8pm.

CERTIFIED AS A TRUE RECORD

Chair:

Date: