



13th May 2026

THE ANNUAL MEETING OF HEADLAND PARISH COUNCIL will be held on **MONDAY, 18TH MAY 2026** IMMEDIATELY FOLLOWING THE ANNUAL PARISH MEETING WHICH IS DUE TO COMMENCE AT **6.45PM** in the **Croft Room, Borough Buildings.**

M. Ellett
Clerk to the Council

AGENDA:

1. ELECTION OF CHAIR OF THE COUNCIL
2. TO RECEIVE THE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE
3. ELECTION OF VICE-CHAIR
4. TO ACCEPT APOLOGIES FOR ABSENCE
5. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA
6. TO APPOINT MEMBERS TO SERVE ON THE PARISH COMMITTEES
7. TO CONFIRM MEMBERS' ATTENDANCE AT MEETINGS ON BEHALF OF THE PARISH COUNCIL
8. TO ELECT A PRESS REPRESENTATIVE
9. TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY, 27TH APRIL 2026 (enclosed)
10. TO ACCEPT INTERNAL AUDIT REPORT FOR 2025/26 AND APPOINT AN INTERNAL AUDITOR FOR 2026-27 (enclosed)
11. APPROVAL OF THE ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2025/26 (enclosed)
12. PUBLIC QUESTIONS
13. DATE & TIME OF NEXT MEETING Monday, 29th June