

Headland Parish Council
Minutes from Meeting held on Monday, 29th June 2026

- Present:** Chair: S. Gaiety
Councillors: S. Lee, A. Hay, A. Jackson, M. Jorgeson, G. Murphy, C. Templeman and A. Turner.
Clerk to the Council: M. Ellett
- hp26-2714 **To accept Apologies for Absence**
Apologies for absence were received and accepted from Councillor Muller-Nicholson.
Apologies for absence were received from Councillor White following the meeting.
- hp26-2715 **Declarations of Interest on items on the agenda**
Councillor A. Turner declared a Disclosable Pecuniary Interest in item 4 due to her connection with St. Hilda's Church.
- hp26-2716 **To approve Minutes of the Meetings held on 18th May 2026**
The minutes of the Annual Parish Meeting and Annual Meeting of the Parish Council held on 18th May 2026 had been forwarded with the agenda.
RESOLVED the above minutes were confirmed and approved as a true record.
- hp26-2717 **Matters Arising:**
- *St. Hilda's Church* – Councillor Turner declared a Disclosable Pecuniary Interest in this item and did not take part in the discussion or resolution around the draft Scheme. As per members' request, Clerk had emailed the Case Worker informing him of no objections to the draft Scheme, however, raised concerns following complaints regarding the hand rail and insufficient lighting. Clerk read out the responses from Martin Howard, Buildings for Mission Secretary at the Diocese of Durham and a lengthy discussion ensued. There were questions to be answered around whose responsibility it would be if there was an accident.
RESOLVED – Clerk to email Craig Temple, Hartlepool Borough Council and Ward Councillors to seek clarification on this.
- hp26-2718 **Clerk's Report**
- *Register of Interest Forms 2026-27*
Clerk reminded members of the legal requirement to complete the Register of Interest Forms.
RESOLVED - Completed forms to be returned to the Clerk as soon as possible.
 - *Parish/Council Annual Get-Together*
The date was confirmed as Monday, 13th July. This was an ideal opportunity for Parish Council representatives to network with Hartlepool Borough Council councillors/officers.
RESOLVED – Clerk unable to attend due to annual leave so Councillor Gaiety to attend and take a cake on behalf of the Parish Council. Refreshments to be provided by Hartlepool Borough Council.

- hp26-2719 **Financial**
- *AGAR Return 2025-26*
Clerk had emailed documents to the External Auditor and published them on the Parish Council Website. Notice for the Exercise of Public Rights had also been published and displayed in the Parish Council window.
RESOLVED – Information noted by members.
 - *To accept Finance Report 2026-27*
An updated Finance Report for 2026-27 was circulated to members with the agenda.
RESOLVED – Finance Report accepted by members.
 - *To accept Savings Account 2026-27*
An updated Savings Account Report for 2026-27 was circulated to members with the agenda.
RESOLVED – Savings Account Report accepted by members.
 - *Endorse invoice for payment*
The invoice for the Office Lease to Hartlepool Borough Council of £1,500 was endorsed for payment.
RESOLVED – The information was received and accepted.
 - *Insurance Renewal*
Details of the insurance renewal was given to members from Zurich Insurance for £396.00.
RESOLVED – Clerk to review following approval from members.
- hp26-2720 **Members Reports of Attendance at Meetings/Events on behalf of the Council:**
- *Carnival Committee*
Concerns expressed around HBC trying to change terms for Murphy's Funfair and grant cuts. Following discussions, Carnival Committee will now receive the amount given in previous years.
 - *Walk round from Officer from HBC*
Javed Khan, a new officer appointed at HBC, had a walk round the Headland with Ward Councillor Gaiety and could not understand why money was not being spent on the Headland. Money was asked for the paddling pool and English Heritage were involved in discussions about the Borough Hall and it was acknowledged that Parish Council should be involved in those discussions. Talks were ongoing in re-opening the toilets near the paddling pool. In order for Headland to be classed as a bathing beach and lifeguards being reinstated, there needed to be a photograph with 500 people on the beach at one time. Javed to contact Ward Councillor Gaiety in a couple of weeks to give an update.
RESOLVED – the information was received and noted.
- hp26-2721 **Planning Applications**
- H/2026/0153 – Land at Ferry Road, Hartlepool, TS24 0AE – Proposed ground installation solar array associated infrastructure.
Councillor Lee had tried to establish where it was as it was not clear on plans. It was confirmed that it was where the kittiwake towers and car park were, owned by PD Ports.
RESOLVED – the Parish Council had no comments/objections to make with regards to the application.

- hp26-2722 **Future Projects update/Development Session Plan**
 Clerk had circulated the outcomes of the Development Session to members with the agenda.
 Discussion ensued as to what happens next with the outcomes.
RESOLVED – An Action Planning session to take place on Monday, 20th July to put a priorities list together. Clerk to email members to confirm the date and time and Councillor Templeman to lead the meeting.
- Plants*
 Councillor Lee raised the issue of plants and planters. Plants had been purchased from the 2025-26 budget and suggested that planters be purchased from the 2026-27 budget.
RESOLVED – Members agreed for Councillor Lee to pursue the purchase of a planter for outside the Parish Council office, however, Clerk reiterated that no individual member of the Parish Council should purchase items and Clerk should place all orders.
- hp26-2723 **Correspondence**
- *Letter from resident – A. Bates*
 A letter had been received from a resident expressing concerns/ideas about the Headland
RESOLVED – The concerns/ideas were added to the Development session outcomes and would be discussed at the Action Planning session.
- hp26-2724 **Ward Councillor Update**
 No apologies had been received from Ward Councillor Dodds or Nelson.
 Ward Councillor Gaiety informed members of a letter received from the Police and Crime Commissioner, Matt Storey, regarding ‘Enhancing our Communities through Community Payback Project Nominations’. Discussion ensued. Weeding and litter picking were ideas outlined.
RESOLVED – Clerk and Chair to look at nominating a project.
- hp26-2725 **Councillors Items for future agenda**
 Councillor Jorgeson commented on members’ attendance at meetings.
 Clerk noted that there was one vacancy which would continue to be advertised and reminded members to submit apologies if they were unable to attend.
- hp26-2726 **Public Questions:**
 4 members of the public were in attendance.

RESOLVED – due to the length of the meeting, Chair made the decision not to invite public questions but thanked them for attending.
- hp26-2727 **Date of the next meeting**
RESOLVED - the next meeting will take place on Monday, 27th July 2026 at 6.45pm in the Croft Room, Borough Buildings.

The meeting adjourned at 8.00pm.

CERTIFIED AS A TRUE RECORD

Chair:

Date: