

Headland Parish Council
Minutes from Meeting held on Monday, 27th July 2026

Present: Chair: G. Murphy
Councillors: A. Hay, A. Jackson, M. Jorgeson, P. Andrews & A. Muller-Nicholson
Clerk to the Council: M. Ellett

In the absence of the Chair and Vice-Chair, Councillor Murphy agreed to chair the meeting.

- hp26-2728 **To accept Apologies for Absence**
Apologies for absence were received and accepted from Councillors Templeman, Turner, Lee & Davies-Luke. No apologies for absence were received from Councillors Gaiety or White.
- hp26-2729 **Declarations of Interest on items on the agenda**
None received.
- hp26-2730 **To approve Minutes of the Meeting held on 29th June 2026**
The minutes of the meeting held on 29th June 2026 had been forwarded with the agenda.
RESOLVED the above minutes were confirmed and approved as a true record.
- hp26-2731 **Matters Arising:**
 - *Update on Parish/Council Annual Get-Together*
Councillor Jackson said it was a good turnout. It was a good opportunity to speak to members of the Council and other parish councils.
RESOLVED – The information was received and noted.
- hp26-2732 **Clerk's Report**
 - *The Employment Rights Act 2025*
Clerk informed members that this was new legislation for local councils and parish councils. One of the first things to be introduced in October is that new employees must be offered information to join a Trade Union.
RESOLVED – Clerk to produce a checklist of what the Parish Council would need to do as employers as and when information becomes available.
 - *Flagpole Repairs*
A previous councillor had reported that the flagpoles on the Town Moor and outside of the office needed to be adjusted and he was aware of what needed to be done.
RESOLVED – Members agreed for Councillor Murphy to meet with the previous councillor to see if the issue with the flagpoles could be addressed.
- hp26-2733 **Financial**
 - *To accept Finance Report 2026-27*
An updated Finance Report for 2026-27 was circulated to members with the agenda.
RESOLVED – Finance Report accepted by members.

- *To accept Savings Account 2026-27*

An updated Savings Account Report for 2026-27 was circulated to members with the agenda.

RESOLVED – Savings Account Report accepted by members.

- *Quotations for the purchase of planters*

Clerk circulated quotations to Councillors for planters from Amberol, a family business offering family moulded products to local councils and parish councils. Another company that used to supply these planters had ceased trading so this was the only company supplying planters of a bespoke design to HBC and parish councils.

The self-watering planters on Northgate shops were not of the same quality and it was understood one of the planters had been damaged. Clerk suggested that a councillor informs Clerk if this was the case and a replacement could be purchased.

RESOLVED – Members agreed for the square or promenade planter (depending on measurements) to be purchased from Amberol and a grant application to be sought for further planters to be placed around the Headland.

hp26-2734 **S137 Donations**

- *Endorse invoice for payment – Carnival Committee*

A request of £1,000 had been received from the Hartlepool Carnival Committee.

RESOLVED – Members endorsed the invoice for payment.

- *Funding Application Form*

A Funding Application Form had been circulated to members with the agenda. This form would be used for all S137 donations.

RESOLVED – It was agreed for the form to be implemented and uploaded to the website. It was also suggested that a Policy to be devised to guide members when considering funding applications.

hp26-2735 **Members Reports of Attendance at Meetings/Events on behalf of the Council:**

Councillor Jorgeson noted that the town moor had been repaired. The Heugh breakwater was under repair again. The fishermen had been advised not to fish whilst work was being undertaken and the Police will confiscate fishing equipment if they continued to fish whilst work was being carried out. With regards to the main promenade, there was a budget set for the work which will start once the equipment was sorted. Following the 2 deaths at Seaton, there was a push to get lifeguards back here. There was discussion around possible funding by Neighbourhood Services. The currents on North beach were lethal so please try to persuade people against swimming there as it was so dangerous. It was also noted that due to a sewerage spill, the bathing quality on the Fish Sands was not good.

Councillor Andrews was stepping down from attending Audit & Governance Committee. Councillor Murphy to attend (subject to dates and times of meetings).

hp26-2736 **Planning Applications**

- H/2026/0161 – 44 Town Wall, Hartlepool, TS24 0JF – Erection of a single storey rear extension and replacement of garage roof, removal of first floor oriel window, infilling of existing openings, installation of side/rear access gate and associated external alterations (demolition of existing rear extension).

RESOLVED – the deadline for comments/objections to the Clerk was 5pm on Tuesday, 28th July.

- hp26-2737 **Correspondence**
- *Memorial Bench – Resident & Office of Jonathan Brash MP*
Clerk updated members on a resident contacting the Parish Council about a memorial bench in memory of her mother. She was informed that it was the responsibility of Hartlepool Borough Council and was given the name of the person to contact. An email was then received from the Office of Jonathan Brash MP regarding the issue. Clerk had informed them that it was the responsibility of Hartlepool Borough Council and gave them the name of the contact at HBC who could assist them. Clerk was thanked for assisting them with the case.
RESOLVED – The information was received and noted.
 - *Heron's Triangle*
Clerk informed members of an unpleasant telephone call from a resident about an incident where a cyclist was involved in an accident with a car due to the wildflowers on Heron's Triangle. Clerk had been on annual leave but immediately contacted Hartlepool Borough Council who informed that the area had been cut down. Discussion ensued as it was a combination of the wildflowers and the high wall that needed addressing.
RESOLVED – Action needed to be taken about threatening behaviour and Councillor Jorgeson to contact Highways Department to see if anything can be done about the corner in light of the incident.
- hp26-2738 **Future Projects Committee Report**
Apologies had been received from Councillor Templeman therefore no report was available. Following a meeting on Monday, 20th July, the minutes of the meeting had been emailed to members for amendments/comments.
RESOLVED – Councillor Templeman to give an update at the next meeting.
- hp26-2739 **Ward Councillor Update**
No Ward Councillors were present and no updates had been received.
- hp26-2740 **Councillors Items for future agenda**
- State of the promenade
 - Crumbling slopes on promenade
 - Fencing on Marine Drive – still not fixed following the accident at beginning of the year.
- RESOLVED** – Councillor Jorgeson to report these issues to Hartlepool Borough Council.
- hp26-2741 **Public Questions:**
4 members of the public were in attendance.
- A resident asked if cyclists were allowed on the promenade as the notices had been removed. Councillor Jorgeson to enquire.
- hp26-2742 **Date of next meeting**
RESOLVED - the next meeting will take place on Monday, 28th September 2026 at 6.45pm in the Croft Room, Borough Buildings.

This part of the meeting closed at 8.10pm.

EXCLUSION OF THE PUBLIC: The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations for contracts; and legal proceedings preparation or advice.

hp26-2743 **Confidential matter** – Processes and procedures

Clerk read out a statement to members about processes and procedures moving forward.

RESOLVED - Members agreed to support Clerk's statement and to ensure that the correct processes and procedures are followed.

The meeting adjourned at 8.30pm.

CERTIFIED AS A TRUE RECORD

Chair:

Date: