



Hartlepool Headland
Parish Council

Clerk to the Council: Mrs M. Ellett

Borough Buildings, Middlegate
Hartlepool, TS24 OJD

23rd September 2026

Dear Member

NOTICE IS HEREBY GIVEN OF THE NEXT MEETING OF HEADLAND PARISH COUNCIL, to be held in the Croft Room, BOROUGH BUILDING, MIDDLEGATE, HARTLEPOOL on Monday, 28th September 2026 at 6.45pm.

M. Ellett
Clerk to the Council

AGENDA

1. **To accept Apologies for Absence** - Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record forms part of the Minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual grounds upon which apologies are tendered also to be recorded. Under Section 85 (1) of the Local Government Act 1972 members present must decide whether the reason(s) for a member's absence are accepted.
2. **Declarations of Interest on items on the agenda**
3. **Resignation & Appointment of Vice Chair**
4. **To approve Minutes of the Meetings held on 27th July 2026** (enclosed)
5. **Matters Arising:**
 - Flagpole Update
 - Update on Planter
6. **Clerk's Report**
 - Police Contact
 - Clerk's annual leave
7. **Financial:**
 - To accept Finance Report 2026-27 (enclosed)
 - To accept Savings Account 2026-27 (enclosed)
 - Budget Preparation 2027-28



8. To receive, review and approve the following Policies

- Financial & General Risk Assessment (enclosed)
- Lone Working Policy (enclosed)
- Grant Application Policy (enclosed)

9. Members Reports of Attendance at Meetings/Events on behalf of the Council

10. Planning Applications:

- H/2026/0215 – 14 Cliff Terrace, Hartlepool, TS24 0PU – Replacement of doors and windows to front elevation, dormer window to attic and stepped access with railing from basement.
- H/2026/0138 – Spion Kop Arm adjacent Leas Grove, Hartlepool - Application for construction of footway and cycleway to include associated engineering/levels works and installation of associated paraphernalia.
- H/2026/0251 – St Helens Primary School, Durham Street, Hartlepool, TS24 0HG – Section 73A application to vary condition 20 of planning permission H/2025/0181 (Demolition of existing buildings and erection of a new two storey school building and associated car parking, cycle parking, landscaping, hard courts, playing field, external canopies, bin store and substation) to vary wording of condition 20 (playing field standards)
- H/2026/0234 – 8 Beacon Street, Hartlepool, TS24 0EZ – Erection of a single storey side extension to create a garage
- H/2026/0161 – 44 Town Wall, Hartlepool - APPROVED

11. Correspondence: None

12. Future Projects Committee Report – to be received.

13. Ward Councillor Update

14. Councillor Items for future agenda

15. Public Participation

16. Date & Time of next meeting

26th October 2026

EXCLUSION OF THE PUBLIC: The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. employment matters; terms of commercial tenders and negotiations for contracts; and legal proceedings preparation or advice.